

West Yorkshire Combined Authority (the Authority) Written record of an officer decision

Please forward this form to **Angie Shearon, Governance Services Manager**, when completed, as soon as possible, but at the latest:

- for **Key Decisions** which may be called-in, **to be received by midday on the second working day after the decision is made**, and
- for any **other decision**, within **5 working days**.

Publish promptly - **you cannot implement any Key Decision open for call-in until midday on the 6th day after it has been published as a written record of officer decision.**

Decision-maker <i>(post title of the officer with authority to take the decision)</i>	Dave Pearson, Director of Transport Services		
Title <i>(For a Key Decision, this should be the same as the subject or title provided on the Key Decision Notice)</i>	Stourton Park and Ride Buses Tender Award		
Date Decision Taken	31 January 2020		
Details of the decision <i>(including any consultation carried out)</i>	Following a competitive tender process First Bus have been awarded the contract to operate Stourton Park and Ride and will be in receipt of the Ultra-Low Emission Bus Funding to convert the operation to electric buses. The value of the contract is up to £950,000, which will enable top up funding for 5 diesel buses to become electric.		
Reasons for the decision	Provided best value for money		
Any alternative option(s) considered and rejected	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes, provide details: An alternative bid was proposed by another operator	
Is this a Key Decision?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, date notice of the Key Decision was published / whether an exception was relied on:	
Is the decision eligible for call-in by Scrutiny?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, start of call-in period (date of publication)	
		If yes, end of call-in period:	

If the decision is not eligible for call-in by Scrutiny but is a Key Decision, state why the decision is urgent	N/A
Appendices attached to this written record <i>(List and identify any which contain confidential or exempt information.)</i>	N/A
Background documents to be published with the written record	N/A
Name of any Member who declared a conflict of interest in relation to the decision	N/A
Contact Officer <i>(For members of the public)</i>	Name: Dave Pearson Post-title: Director of Transport Services Telephone number: E-mail: dave.pearson@westyorks-ca.gov.uk
Authority for Decision	
<p>The decision-maker was authorised to make the decision by:</p> <ul style="list-style-type: none"> • the Combined Authority or a committee resolution, OR • the Officer Delegation Scheme, OR • the Officer Sub-Delegation Scheme • other 	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>